

Marine/Watercraft

Outboard Motors/Vessels/Watercraft Required to be Titled

Missouri law requires all **motorized** vessels (watercrafts) and outboard motors to be titled and registered. This includes jet skis, motorized water bikes, or any vessels over 12 feet in length powered by sail alone or combination of sail and machinery. Trolling motors are **NOT** titled or registered in the state of Missouri.

Any vessel (watercraft) regardless of length, which is propelled solely by paddles or oars, is not required to be titled and registered. Vessels documented by the United States Coast Guard must be registered.

The owner of a vessel (watercraft) or outboard motor must submit an application for title and registration within 60 days after the unit is purchased or brought into this state or be subject to title penalties. A penalty fee of \$10 will be assessed on the 61st day and for each 30 days of delinquency after that, not to exceed a total of \$30.

To perfect a lien on a vessel (watercraft) or outboard motor, see Section 6 of this manual.

Documents/Fees Required to Title and/or Register Vessels and Outboard Motors for Missouri Residents

To title and register a vessel (watercraft) or outboard motor, the following documents and fees must be submitted.

➤ *Application for Missouri Watercraft or Outboard Motor Registration and Title* (DOR-93).

➤ One of the following ownership documents:

- Manufacturer's Statement of Origin.
- Application for title that is certified by a licensed boat dealer. If this is submitted, no other ownership documents are required such as Manufacturer's Statement of Origin, assigned out-of-state title, etc.

NOTE: Motor vehicle dealers may sell five or less vessels each year without being required to be licensed as a boat dealer.

- Certificate of Title.
- Bill of Sale if obtained from a state that doesn't title or register vessels/outboard motors or from a retail store.
- *Watercraft and Outboard Motor Affidavit of Ownership and Inspection* (DOR-798, Exhibit I) containing facts about why there is no ownership document or the boat or motor is homemade. The **DOR-798 must be submitted to the Driver and Vehicle**

Documents/ Fees Required to Title and/or Register Vessels and Outboard Motors From Other States

Services Bureau, P.O. Box 100, Jefferson City, Missouri

65105-0100 unless it is being used for watercrafts/outboard motors that are purchased from an out-of-state individual or dealer and that state does not title and/or register **or** if an individual is moving to Missouri and the previous state did not title and/or register watercrafts/outboard motors. In these cases, field offices can accept the completed DOR-798.

- Inspection verifying the hull identification number if it is missing or is less than 12 digits. See Hull Identification Number Issues section listed on page 8-5.
- Title fee of \$7.50 plus an additional \$5.00 expeditious fee, if applicable.
- Appropriate processing/agent fee.
- Registration fee;
 - ✓ Vessel up to 16 feet in length = \$10.00
 - ✓ 16 feet but less than 26 feet = \$20.00
 - ✓ 26 feet but less than 40 feet = \$30.00
 - ✓ 40 feet and over = \$40.00
- Applicable state and local taxes.
- Title penalty, if applicable. Penalty is calculated after 60 days from date of purchase or date vessel was brought into Missouri.
 - ✓ 61 days to 90 days \$10.00
 - ✓ 91 days to 120 days \$20.00
 - ✓ 121 days and over \$30.00

NOTE: \$30.00 is the maximum amount of penalty.

In addition to all Missouri resident requirements, out-of-state residents operating the vessel for more than 60 consecutive days in Missouri need the following items (see exception for obtaining an "MO number" listed on page 8-3).

Top Ten Reasons Why Title Applications are Rejected

- The application must indicate the owner's out-of-state address and the Missouri city/county where the vessel is being housed/stored/operated.
- Taxes are assessed based on the Missouri address where the vessel is housed. If taxes were paid in another state, proof of payment must be submitted. If the vessel was registered and operated in that state for **more than 90 days**, no additional sales tax is due. If the owner did not operate the vessel in another state for at least 90 days, the office should ensure the applicant paid taxes equivalent to the rate charged in Missouri or additional taxes should be collected.
- Exception for obtaining an "MO number". If the out-of-state resident previously registered the vessel in their state of residence and wants to continue to operate it in their home state and Missouri, the applicant may retain the out-of-state registration number. In this case, the office should not issue a registration MO number but should collect the registration fee and issue a decal. To obtain a registration only, the out-of-state applicant would need the following documents and fees:
 - ◆ *Application for Watercraft/Outboard Motor Registration and Replacement Decal* (DOR-2686) marked "Registration Only";
 - ◆ A **copy** of the out-of-state title in the applicant's name;
 - ◆ Registration fee as listed above; and
 - ◆ Appropriate processing/agent fee.

Listed below are the main reasons title applications are rejected by the Driver and Vehicle Services Bureau. **Please be sure to complete all items on the title application.**

1. The application was not signed.
2. The Original Manufacturer's Statement of Origin or assigned title was not submitted.
3. The Missouri address and county where the vessel is housed was not recorded.
4. A descriptive notarized lien release on the lienholder's letterhead or form DOR-4809 was not submitted (must contain the year, make, vehicle identification number, lien release date, and signature of the authorized agent).

Name Change - No Change of Ownership

5. When submitting a bill of sale instead of a certificate of title for a vessel (watercraft), the bill of sale did not contain a complete description of the unit, purchase price, date of sale, and purchaser's name and address.
6. The horsepower was not recorded on the application.
7. The boat type was not recorded.
8. The boat color was not recorded.
9. The assignment on the surrendered certificate of ownership or Manufacturer's Statement of Origin was not completed by including the following:
 - a. The signature(s) of all owners on the face of the document;
 - b. The purchase price;
 - c. The date of sale; and
 - d. The lien date and the lienholder name and address.
10. The vessel did not contain a 12-digit hull identification number. See page 8-5 for more information.

NOTE: Transactions that are incomplete or incorrect will be returned to the lienholder or applicant for correction.

On occasion, the owner listed on the face of a certificate of title may change his or her name because of marriage, divorce, adoption, personal reasons, etc. To reflect this change on the title, the owner must submit a completed *Application for Missouri Watercraft or Outboard Motor Title and Registration* (DOR-93), the outstanding title in his or her name, and one of the documents listed below. **Because there is no change of ownership, the title is not required to be assigned.**

1. A copy of the marriage certificate or newspaper clipping when a name change occurs because of marriage;
2. A copy of the divorce decree that specifically states the individual's name was restored to its previous state when a divorce occurs and the former wife changes her name to her previous (maiden) name; or
3. Authorized adoption papers issued through the Circuit Court, Juvenile Division, indicating a change of name when an individual is adopted and a name change occurs.

Hull Identification Number Issues

4. A certified document from the Circuit Court Division when an individual elects to have his or her name changed because of personal reasons. The order from the court must state the name the individual formerly used and the full name currently being used by the individual.

All 1975 and newer model vessels must contain a 12-character hull identification number (HIN). If the vessel does not have a 12-character HIN, DOR will issue a new identification number. If a vessel was manufactured in 1975 or later and the ownership document indicates the vessel's identification number is less than 12 characters, the applicant must submit a *Watercraft and/or Outboard Motor Affidavit of Ownership and Inspection* (DOR-798). For 1985 and newer model vessels, the Missouri State Water Patrol, Missouri State Highway Patrol, or the Missouri Conservation Commission must complete the inspection. If the inspection indicates an "MO number" (i.e., MO1234AB) as the vessel's identification number, the applicant must apply for an MOZ/MOZA number regardless of the year of the vessel.

Title Application – Marine

On the following page is a sample *Application for Missouri Watercraft or Outboard Motor Title and Registration* (DOR-93) that must be completed to obtain a Missouri certificate of title on a vessel (watercraft) or outboard motor. Instructions for completing the title application are on the pages that follow. The application may be obtained from any department office or by requesting one to be mailed by sending an e-mail message to **forms@dor.mo.gov**.

NOTE: DO NOT USE WHITE-OUT on an application for title. If an error is made, draw one thin line through the incorrect information and then record the correct information above it.

ANY FALSE STATEMENT IN THIS APPLICATION IS A VIOLATION OF LAW AND MAY BE PUNISHED BY FINE OR IMPRISONMENT OR BOTH. (301.420 RSMo)

TRANS TYPE <input type="checkbox"/> WATERCRAFT <input type="checkbox"/> OUTBOARD MOTOR <input type="checkbox"/> TITLE ONLY <input type="checkbox"/> TITLE AND REGISTRATION		TYPE ALL APPLICATIONS DOR USE ONLY - REJECT NUMBER 2 INSTRUCTIONS ON REVERSE	
OFFICE VALIDATION		STAPLE 4 HERE	



MISSOURI DEPARTMENT OF REVENUE
APPLICATION FOR MISSOURI WATERCRAFT OR OUTBOARD MOTOR TITLE AND REGISTRATION



6		<input type="checkbox"/> ORIGINAL	<input type="checkbox"/> DUPLICATE, NOTARY REQ.	<input type="checkbox"/> REPOSSESSION	<input type="checkbox"/> CORRECTED	<input type="checkbox"/> MECHANIC LIEN	<input type="checkbox"/> SALV. ABAND.	<input type="checkbox"/> DUPLICATE SALV. ABAND.	<input type="checkbox"/> JUNK	<input type="checkbox"/> DUP. JUNK	<input type="checkbox"/> TRANSFER ON DEATH (TOD)	7	TENANTS IN COMMON				
OWNER'S NAME - LAST, FIRST, MIDDLE (ONLY FIRST 38 POSITIONS WILL PRINT ON TITLE) INCLUDING TOD												TOD BENEFICIARIES, IF APPLICABLE					
OWNER	8										9						
	STREET ADDRESS, R.R., OR P.O. BOX NUMBER						COUNTY	<input type="checkbox"/> IN CITY LIMITS	<input type="checkbox"/> OUTSIDE CITY LIMITS	L/R NUMBER							
	CITY	STATE	ZIP CODE		10		11	12		13							
						DLN, SSN, OR FEIN NUMBER		TELEPHONE NUMBER		14							
												15					
UNIT	YEAR	MAKE		MANUFACTURER'S HULL IDENTIFICATION NUMBER				MODEL NUMBER		HORSEPOWER							
	16		17		18				19		20						
	COLOR			LENGTH		MATERIAL		BOAT TYPE		TYPE OF PROPULSION							
	21			22 FT. IN.		23		24		25							
NEW		USED MO	USED OUT-OF-STATE	PREVIOUS TITLE NUMBER		STATE	IF MISSOURI TITLE FILL IN FIRST FOUR LETTERS OF PREVIOUS OWNER'S LAST NAME			31							
26		27	28	29		30											
WATERCRAFT LICENSE I.D. NUMBER				TYPE OF USE (CHECK ONE)				WATERCRAFT/OUTBOARD MOTOR DECAL NUMBER		EXPIRATION YEAR							
MO 32				<input type="checkbox"/> PLEASURE <input type="checkbox"/> RENTAL <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> OFFICIAL				34		35							
LIEN/MAIL TO	FIRST LIEN		SECURITY AGREEMENT DATE		LIENHOLDER'S PHONE NO.		SECOND LIEN		MAIL TO ALTERNATE ADDRESS BELOW. DO NOT USE IF SECOND LIEN OR SUBJECT TO FUTURE ADVANCES.								
	<input type="checkbox"/> YES <input type="checkbox"/> NO		37		() 38		<input type="checkbox"/> YES <input type="checkbox"/> NO		40								
	1 FIRST LIEN						2 SECOND LIEN/MAIL TO		<input type="checkbox"/> STFA		SECURITY AGREEMENT DATE						
	41						42		43		44						
	STREET ADDRESS, R.R., OR P.O. BOX NUMBER				STREET ADDRESS, R.R., OR P.O. BOX NUMBER				PURCHASE DATE								
									45								
CITY		STATE	ZIP CODE		CITY		STATE	ZIP CODE		PRICE							
										\$ 46							
TRADE-IN	<input type="checkbox"/> 51 TRADE-IN		YEAR	MAKE	TITLE NUMBER		MANUFACTURER'S I.D. NUMBER		REBATE								
	52		53	54		55		\$ 47									
OWNER SIG.	I CERTIFY THAT THE STATEMENTS HEREIN ARE TRUE TO THE BEST OF MY KNOWLEDGE. AS THE OWNER OF THE ABOVE MENTIONED VESSEL/OUTBOARD MOTOR, I CONSENT TO ANY INSPECTION NECESSARY TO DETERMINE COMPLIANCE WITH PROVISIONS OF 306, RSMo.						SIGNATURE OF ONE OWNER REQUIRED				TRADE-IN						
							56				\$ 48						
											OTHER CREDIT						
										\$ 49							
SELLER	MISSOURI BOAT DEALER NUMBER		BOAT DEALER NAME		CITY, STATE, AND ZIP CODE		TELEPHONE NUMBER		NET PRICE								
	57		58		59		60		\$ 50								
I CERTIFY THAT THE FACTS HEREIN ARE TRUE TO THE BEST OF MY KNOWLEDGE.						SIGNATURE OF DEALER OR REPRESENTATIVE		TRADE-IN		FEES							
						61		<input type="checkbox"/> YES <input type="checkbox"/> NO		62							
NOTARY DUP. TITLE ONLY	DUPLICATE TITLE ONLY - COMPLETE REASON AND NOTARIZE. NOTARY INFORMATION APPLIES TO APPLICANT'S SIGNATURE.																
	<input type="checkbox"/> LOST <input type="checkbox"/> STOLEN <input type="checkbox"/> MUTILATED (ATTACH MUTILATED TITLE) <input type="checkbox"/> NEVER RECEIVED - LOST IN MAIL																
	NOTARY PUBLIC EMBOSSER OR BLACK RUBBER STAMP SEAL				STATE		COUNTY (OR CITY OF ST. LOUIS)										
	64				SUBSCRIBED AND SWORN BEFORE ME, THIS												
					DAY OF												
					NOTARY PUBLIC SIGNATURE				MY COMMISSION EXPIRES								
				NOTARY PUBLIC NAME (TYPED OR PRINTED)													
BRANCH OFFICE VALIDATION ONLY												<input type="checkbox"/> APPROVE 66 <input type="checkbox"/> REJECT 66		SITE CODE 67		PROCESSING OR AGENT FEE	
65												PROCESSED BY		68		STATE TAX	
												MISSOURI CITY OR COUNTY WHERE THE UNIT IS HOUSED		77		\$ 74	
																LOCAL TAX	
																\$ 75	
												TOTAL		\$ 76			

Completion of the Application for Missouri Watercraft or Outboard Motor Title and Registration

Watercraft (Vessel) or Outboard Motor

NOTE: ALL APPLICATIONS MUST BE TYPED OR WRITTEN LEGIBLY
SO ALL COPIES CAN BE READ.

To apply for a certificate of title and/or registration on a watercraft or outboard motor, the *Application for Missouri Watercraft or Outboard Motor Title and Registration* (DOR-93) must be completed as follows:

1. **Transaction Type** - Mark the appropriate box. The type of unit and type of transaction box must be marked.
2. **DOR Use Only – Reject Number** – This box is used by the Central Office to record the reject number, if applicable.
3. **Top Portion of Application Form** - The top portion of the application is reserved for use in the Central Office ONLY. This space is used to record the control (title) number of the transaction. It is imperative that nothing be written in this space. The bar codes are used to facilitate the micro-filming process.
4. **Staple Here** - The upper right hand corner is to be used when stapling supporting documents to the application for title.
5. **Office Validation** - (Agent Office Validation) - This space must legibly show the office number and the date the transaction was validated.
6. **Title Type** - Mark the appropriate box to indicate the type of title for which the applicant is applying. To ensure proper processing of the title application transaction, the box must be marked clearly. Do not mark on or over the lines separating the title types.
7. **Transfer On Death (TOD)/Tenants In Common** - Mark the **Transfer On Death** box if the applicant wants to name one or more beneficiaries on the title. The beneficiaries have no ownership rights until after the unit owner is deceased. Mark the **Tenants In Common** box if the applicant wishes to designate a form of ownership other than joint tenancy. When ownership is by tenants in common and one owner is deceased, the remaining owner's percentage of ownership remains the same. The deceased owner's share must transfer by Probate Court.

8. **Owner's Name and Address** - Show the legal name(s) of the applicant(s) in last name, first name, and middle initial sequence. All names must be legible and must be recorded in the proper sequence. Only 38 characters of the owner's name will print on the face of the certificate of ownership. The 38 characters include any TOD beneficiaries that may be designated. Show the street address, city, state, and ZIP code of the applicant. Record the actual city name.

Example: If the applicant resides in Ladue, Missouri, the application should show Ladue, not St. Louis, Missouri.

- a) Only the following cities may be abbreviated:

(1)	Jefferson City	JC
(2)	St. Louis	SL
(3)	Kansas City	KC
(4)	North Kansas City	NKC
(5)	University City	UC
(6)	Springfield	SPFD

Out-of-state residents operating the watercraft for more than 60 consecutive days in Missouri are required to register the unit. **The application must indicate their out-of-state address. Record the Missouri city or county where the watercraft is being housed/stored/operated in block #77.**

9. **TOD Beneficiaries** - Record the beneficiary's(ies') name(s) if the Transfer On Death block is marked.
10. **County** - Enter the county name in which the applicant's address is located. Out of state residents refer to block #77.
11. **In City Limits** - Check this block if the applicant resides inside the city limits. Out of state residents refer to block #77.

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12. **Outside City Limits** - Check this block if the applicant resides outside the city limits.
 13. **L/R Number** - Record the lease/rental number assigned by the DOR, if the applicant is a leasing/rental company.
 14. **DLN, SSN, or FEIN** - The applicant's identification number should be entered as outlined below:
 - a) **Individual Name** - Enter the Social Security Number or Driver License Number.
 - b) **Business Name** - Enter the Federal Employee Identification Number (FEIN).

NOTE: If more than one name is shown in the Owner block, obtain the Social Security Number or Driver License Number of the owner who signed the title application.
 15. **Telephone Number** - Record a daytime telephone number where the applicant can be reached.
 16. **Year** - Show at least the last two digits of the unit's model year. Example: 96.
 17. **Make** - Enter the make of the unit. DO NOT show the model series.
 18. **Manufacturer's Hull Identification Number (HIN)** - Enter the watercraft (vessel) or outboard motor identification number as shown on the certificate of title, Manufacturer's Statement of Origin, or ownership document.
 19. **Model Number** - Enter the model number of the unit.
 20. **Horsepower** - Enter the horsepower for all outboard motors. If the horsepower of the outboard motor is 7 1/2, enter "7.5."
 21. **Color** - Enter the appropriate color code for the unit. If the unit has two colors, record three (3) letters of the pre-dominant color first, followed by three (3) letters of the secondary color. The colors should be separated by a slash (/). Example: RED/WHI

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| | <p>22. Length - Enter the appropriate length in feet and inches for all vessels (watercraft).</p> <p>23. Material - Enter the appropriate code (see Exhibit R) for the material of the vessel (watercraft).</p> <p>24. Boat Type - Enter the appropriate code (see Exhibit R) for the type of vessel (watercraft) being titled and registered.</p> <p>25. Type of Propulsion - Enter the appropriate code (see Exhibit R) for the type of propulsion. If the watercraft (vessel) is powered by an inboard or inboard/outboard motor, enter the horsepower of the motor in the "HP" block.</p> <p>26. New - Mark this box if the unit is purchased on a Manufacturer's Statement of Origin (MSO) or a new unit purchased from a dealer/retailer when no MSO exists.</p> <p>27. Used MO - Mark this box if the unit is purchased on a Missouri certificate of title or from a Missouri seller when no certificate of title exists.</p> <p>28. Used Out-of-State - Mark this box if the unit is purchased on an out-of-state certificate of title or other out-of-state ownership document.</p> <p>29. Previous Title Number - Record the previous title number, if available.</p> <p>30. State - Record the state that corresponds with the ownership document.</p> <p>31. Previous Owner's Last Name - Record the first four letters of the last name of the owner on the face of the Missouri title. If it was purchased from an out of state dealer/individual, leave blank.</p> <p>32. Watercraft License I.D. (MO) Number - Record the Missouri Registration Number from the previous Missouri title. If the vessel/watercraft has never been registered or the type of use changes, a new "MO NUMBER" will be issued.</p> |
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NOTE: If the applicant is an out-of-state resident who is titling in Missouri because the watercraft (vessel) will be in Missouri for more than 60 consecutive days, the out-of-state watercraft number may be shown. The applicant must obtain a Missouri registration decal.

33. **Type of Use** - Check the appropriate box.
- a) PLEASURE - Any watercraft (vessel) that the owner uses for recreational purposes.
 - b) RENTAL - Any watercraft (vessel) which the owner leases or rents to another person, firm, or corporation for a fee.
 - c) COMMERCIAL - Any watercraft (vessel) that the owner uses for business.
 - d) OFFICIAL - Any watercraft (vessel) owned by a political subdivision.
34. **Watercraft/Outboard Motor Decal Number** - The number of the decal issued to the watercraft (vessel) or outboard motor will be entered.
35. **Expiration Year** - The year the watercraft (vessel) decal expires will be entered. For outboard motors, "N/A" will be entered.
36. **First Lien** - Mark the "YES" box if there is a lien on the unit; otherwise mark "NO".
37. **Security Agreement Date (First Lien)** - Record the lien date, if applicable.
38. **Lienholder's Telephone No.** - Record the lienholder's telephone number, if applicable.
39. **Second Lien** - Mark the "YES" box if a second lien or Subject to Future Advances (STFA) must be recorded on the certificate of title. See #43 below.

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40. **Mail To Alternate Address Below** - Mark this box only when the title is to be mailed to an address other than the address shown at the top of the application. In the event the owner needs the title mailed to a different address and there is a second lienholder and/or subject to future advances is recorded in the "mail to" area and the owner must pay the \$5.00 expeditious title fee and complete a return title slip with the "mail to" address.

NOTE: Effective July 1, 2003, titles will be mailed to the owner even when a lien is shown.

41. **First Lien Name and Address** - Enter the complete name and address of the lienholder. Please note that only the first 20 characters will appear on the certificate of ownership, so the name may be abbreviated accordingly.

42. **Second Lienholder or Mail To Name and Address** - Enter the complete name and address of the second lienholder or mail to. Please note that only the first 20 characters will appear on the certificate of ownership, so the name may be abbreviated accordingly.

NOTE: In the event there is a second lienholder and/or subject to future advances completed in the "mail to" area and the owner needs the title mailed to a different address, the owner must pay the \$5.00 expeditious title fee and complete a return title slip with the mail to address.

43. **STFA** - Mark this box if "Subject to Future Advances" must be recorded on the certificate of ownership. See #39 above.

44. **Security Agreement Date (Second Lien)** - Record the lien date if there is a second lien on the unit.

45. **Purchase Date** - Enter the Month/Day/Year. Example: March 03-04 or 03-03-04. The purchase date and the sale date must be the same. The purchase date should be the date the ownership document was assigned when a change of ownership is involved. On non-assigned titles,

i.e., change of state, adding a lien, etc., the purchase date should be carried forward from the face of the title. If there is no purchase date on the face of the title, the issue date shown on the surrendered ownership document may be entered as the purchase date.

- 46. **Price** - Enter the gross sale price of the unit.
- 47. **Rebate** - Enter the rebate amount, if applicable. If this amount has been altered, proof of the rebate, i.e., the dealer invoice will be required.
- 48. **Trade-In** - Enter the total amount allowed on the trade-in unit, if applicable. If this amount has been altered, proof of the trade-in, i.e., the dealer invoice will be required.
- 49. **Other Credits** - Enter the total amount allowed on any tangible personal property that was received by the dealership as a credit or partial payment towards the purchase price of the unit. If the purchaser is allowed a replacement unit or total loss tax credit, the office should enter the total amount allowed. The office will verify the applicant owned the unit being used as a replacement tax credit.
- 50. **Net Price** - Enter the total net price. This is calculated by subtracting any rebate, trade-in allowance, and/or other credits from the purchase price. Verify with title assignment, if recorded.
- 51. **Trade-In** - Mark "Trade-In" only if a unit was traded in to a dealership. Do not mark for replacement tax credits.
- 52. **Year** - Enter the year of the unit being traded in.
- 53. **Make** - Enter the make of the unit being traded in.
- 54. **Title Number** - Enter the title number of the unit being traded in, if available.
- 55. **Manufacturer's I.D. Number** - Enter the complete manufacturer's identification number of the unit being traded in.

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56. **Signature of Owner** - ENSURE THE APPLICATION FOR TITLE AND REGISTRATION ARE SIGNED BY THE OWNER INDICATED AT THE TOP OF THE APPLICATION. If more than one owner's name is listed, only one signature is required. If the applicant is an officer of a company or corporation, he or she must indicate his or her official position with the company or corporation beside his or her signature.
57. **MO Boat Dealer Number** - Ensure the dealer number is entered when the unit described on the title application was sold by a **Missouri** dealer. If the application for title is in the name of a Missouri dealer, enter the purchasing dealer's number on the application. If there is no ownership document attached, this section must be completed.
58. **Boat Dealer Name** - The selling dealer must enter the dealership's name, if applicable.
59. **City, State, and Zip Code** - The selling dealer's address must be entered, when applicable.
60. **Telephone Number** - The selling dealer's telephone number must be entered, when applicable.
61. **Signature of Dealer or Representative** - Ensure the dealer, or an authorized representative of the dealer, signs the application, when applicable.
62. **Trade-In (Yes/No)** - The selling dealer or authorized representative of the dealer must check the appropriate block as listed below, when applicable:
- a) If trade-in information is listed on the application for title and a trade-in amount is shown, the "YES" block should be checked.
 - b) If there is no trade-in or if the credit allowed is "Other Credit" as outlined in #49, the "No" block should be checked.
 - c) If the dealer marked the "No" block indicating no trade-in, a trade-in credit will not be allowed unless the applicant provides proof that there was an

actual trade-in. Proof may be provided in the form of a statement from the selling dealer explaining the “No” block was checked in error, a copy of the dealer invoice reflecting the trade-in credit, etc.

63. **Duplicate Title** - Mark the appropriate reason the duplicate is needed.
64. **Notary Information** - Ensure the application is signed in the presence of a Notary Public if applying for a duplicate title. The Notary Public must complete the appropriate blocks.
65. **Branch Office Validation** - For Branch Office Validation Only. This space must legibly show the registration number and the total amount of taxes, penalties, and fees paid as well as the validating machine number.
66. **Approve/Reject** - For Central Office use only.
67. **Site Code** - The site code number will be entered from the Local Tax Rate Chart (DOR-324) for the corresponding local tax jurisdiction (city or county).
68. **Processed By** - For office use only.
69. **Registration Fee** - Record the appropriate registration fee.
 - a) Watercraft registration fee is based on the length as follows:

1.	Under 16 feet in length	\$10.00
2.	16 feet but less than 26 feet	\$20.00
3.	26 feet but less than 40 feet	\$30.00
4.	40 feet and over	\$40.00

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70. **MOZ/MOZA Replacement Number Fee** - The office will record the \$7.50 fee if a replacement identification number is issued.
71. **Title Penalty** - The office will record the title penalty fee, if applicable. There is no penalty when application is made within 60 days of purchase. The maximum delinquency penalty is \$30.00.
- a) Application made 61st day through 90th day - \$10.00
 - b) Application made 91st day through 120th day - \$20.00
 - c) Application made 121st day or after - \$30.00
72. **Title/Quick Fee** – The office will record the appropriate title fee listed below. Add an additional \$5.00 quick fee, when applicable.
- a) Watercraft (vessel) \$7.50
 - b) Outboard motor \$5.00
73. **Processing or Agent Fee** – All offices must collect a processing/agent fee.
74. **State Tax** - The office will enter the amount of state tax due on the net price of the unit. Indicate whether the state tax collected is sales or use tax by checking the “S” or “U” block.
- a) S - Sales tax is collected when the unit is sold by a Missouri dealer.
 - b) U - Use tax is collected on all sales other than those made by a Missouri dealer.
75. **Local Tax** - The office will enter the amount of local tax due, if applicable.
76. **Total** - The office will enter the total amount of taxes, penalties and fees due.
77. **Missouri City or County Where the Unit is Housed** – For out-of-state residents, enter the city or county where the unit is housed/stored/operated in Missouri.

Collection of Taxes on Vessels (Watercraft) and Outboard Motors

Any vessel (watercraft) or outboard motor purchased after April 1, 1986, is subject to title penalties, sales/local taxes, and appropriate title and registration fees.

A licensed Missouri boat dealer is **NOT** responsible for the collection of taxes on the sale of a vessel (watercraft) and an outboard motor. The department is responsible for the collection of these taxes on any vessel (watercraft) or outboard motor required to be titled and registered.

Vendors, including licensed boat dealers, must collect and remit tax to the Department of Revenue, Tax Administration Bureau, on sales of a watercraft propelled solely by paddle or oars (regardless of length), sailboards, or on sailboats less than 12 feet in length and powered by sail alone, since these units are not required to be titled and registered under Chapter 306. Vendors who are not licensed boat dealers must also collect taxes on the sale of outboard motors.

Example 1: Individual A purchases a vessel (watercraft) or outboard motor from a licensed boat dealer. The individual is required to title the vessel (watercraft) or outboard motor with the department. The purchaser of the vessel (watercraft) or outboard motor must pay sales tax on the purchase price of the vessel (watercraft) or outboard motor to the department.

Example 2: Individual B purchases a canoe from a boat dealer. Because the canoe is a vessel (watercraft) that is not required to be titled under Chapter 306, RSMo, **the boat dealer is required to collect and remit the sales tax** on the gross receipt of the sale of the canoe.

The owner of a vessel (watercraft) or outboard motor titled in another state/country for less than 90 days must submit proof of sales tax payment to that state/country. If the taxes paid are equivalent to the state tax rate of 4.225 percent and local tax rate, additional taxes will **not** be assessed.

The owner of a vessel (watercraft) or outboard motor purchased from a registered boat dealer or individual must submit state sales tax in the amount of 4.225 percent and local tax, if applicable, calculated on the net price of the vessel (watercraft) or outboard motor. Local tax varies depending upon the applicant's Missouri address.

Outboard Motor Registration

All outboard motors must be registered at the time of titling and are issued an outboard motor decal. One decal is issued for each outboard motor for a \$2 fee. There is no requirement to renew a decal until ownership of the outboard motor changes. An ownership change includes adding or deleting a name on the certificate of title.

Missouri Vessel (Watercraft) Registration (MO) Number

All vessels (watercraft) that are required to be titled must display a Missouri boat registration number unless specifically exempted by law. The registration number is commonly referred to as the "MO number." An *Application for Watercraft Registration Number* (DOR-2691), Exhibit J, must be completed prior to issuance of a Missouri boat registration number. The white portion of the application must be attached as a supporting document to the *Application for Missouri Watercraft or Outboard Motor Registration and Title*. The "MO number" must be affixed to the vessel (watercraft).

If the vessel (watercraft) currently has a "MO number," this number must remain assigned to the vessel (watercraft). **ONLY WHEN THE "TYPE OF USE" HAS BEEN CHANGED WILL A NEW MISSOURI BOAT IDENTIFICATION NUMBER BE ISSUED.**

Vessel (Watercraft) Registration/Decal

In addition to displaying a registration number, the vessel (watercraft) must display a registration decal. The vessel (watercraft) registration (decal) fee is based on the length of the vessel (watercraft) and is valid for a period of **three** years. The decals are always issued as a set of two and must be affixed to both sides of the bow of the vessel (watercraft). The decal expires on June 30th of the appropriate year. The decal fees are as follows:

Vessel (watercraft) under 16 feet in length.....	\$10.00
Vessel (watercraft) 16 feet in length but less than 26 feet.....	\$20.00
Vessel (watercraft) 26 feet in length but less than 40 feet.....	\$30.00
Vessel (watercraft) 40 feet in length and over.....	\$40.00

Vessel (Watercraft) Identification Number

Section 306.030.2, RSMo provides that every new vessel (watercraft) sold in this state after January 1, 1970, shall have die stamped on or within three feet of the transom or stern a factory number or serial number.

Federal regulations require the hull identification number (HIN) for vessel (watercraft) manufactured after November 1, 1972, to contain 12 characters. The Missouri State Water Patrol has advised the Driver and Vehicle Services Bureau that some vessels (watercraft) are manufactured one or two years ahead of their actual model year. Consequently, there may be 1973 and 1974 model vessels (watercraft) that were actually manufactured prior to November 1972, and therefore, exempt from regulations which require a 12-character identification number.

If a vessel (watercraft) with a model year of 1975 or newer does not have a 12-character factory number or serial number, the owner must make application to the department for the issuance of a new identification number plate to be affixed to the vessel (watercraft). Upon application, the department may authorize the issuance of one metal identification plate, which will serve as the identification number of the vessel (watercraft).

Before selling a vessel (watercraft), the vessel's (watercraft's) identification number or the factory hull identification number (HIN) must meet the following criteria:

1. Contain no spaces or dashes;
2. First and second characters must be alpha characters;
3. Model years older than 1975 may have less than 12 characters; and
4. Model year of 1986 or newer, the 9th character must contain one of the alpha characters "A" thru "L" and the 11th and 12th digits must correspond with the model year recorded on the title application.

The following information explains what must be done for vessels (watercraft) that do not meet the above requirements.

Before issuance of any metal identification plate, the applicant is required to have the vessel (watercraft) inspected by a law enforcement agency approved by the department for that purpose. The inspection will determine either the true and complete identification number of the vessel (watercraft) or that no such identification number exists. The inspecting officer must complete the Inspection Verification - Law Enforcement Agency/Agent section of a *Watercraft and/or Outboard Motor*

Affidavit of Ownership and Inspection (DOR-798), Exhibit I, or the law enforcement section of the *Application for Replacement of Vehicle/Vessel/Trailer Identification Number Plate* (DOR-923), Exhibit K.

1. If the owner of the vessel (watercraft) declares the vessel (watercraft) is “HOMEMADE,” a *Watercraft and/or Outboard Motor Affidavit of Ownership and Inspection* (DOR-798) must be completed by a member of the Missouri State Water Patrol, Missouri State Highway Patrol, or the Missouri Conservation Commission.
2. If the owner of the vessel (watercraft) declares that the vessel (watercraft) is a “MANUFACTURED” unit, the *Watercraft and/or Outboard Motor Affidavit of Ownership and Inspection* (DOR-798) or *Application for Replacement of Vehicle/Vessel/Trailer Identification Number Plate* (DOR-923) must be completed by an authorized law enforcement agency, e.g., Missouri State Water Patrol or Missouri State Highway Patrol, Sheriff, Police Officer, etc., except all 1985 and newer model vessels (watercraft) must be inspected by a member of the Missouri State Water Patrol, Missouri State Highway Patrol, or the Missouri Conservation Commission.
3. If the public number assigned by the manufacturer is destroyed, removed, covered, altered, or defaced, but the confidential number assigned by the manufacturer can be located, a replacement vessel (watercraft) identification number plate must be issued. In this case, an *Application for Replacement of Vehicle/Vessel/Trailer Identification Number Plate* (DOR-923) must be completed by any authorized law enforcement agency, e.g., Missouri State Water Patrol or Missouri State Highway Patrol, Sheriff, Police Officer, etc., except all 1985 and newer model vessels (watercraft) must be inspected by a member of the Missouri State Water Patrol, Missouri State Highway Patrol, or the Missouri Conservation Commission.

An “MOZA” number plate will be issued to a MANUFACTURED vessel (watercraft) when the manufacturer’s assigned identification number cannot be determined and the confidential number is missing. An “MOZ” number plate will be issued to a HOMEMADE vessel (watercraft).

Outboard Motor Identification Number

All documents (including an application for title) and applicable fees may be submitted to the nearest branch or agent office or mailed to the Department of Revenue, Driver and Vehicle Services Bureau, P.O. Box 100, Jefferson City, Missouri 65105-0100. In addition to the title fee, processing fee, registration fee, taxes, and title penalty fee (if applicable), the applicant will be required to pay \$7.50 for the metal identification plate.

NOTE: Applications involving issuance of a “MOZA” number for a manufactured vessel (watercraft) may be submitted to any Department of Revenue office. All other applications involving issuance of a new or replacement identification number must be submitted **directly** to the Driver and Vehicle Services Bureau Central Office at the address listed above.

After the identification plate is issued, the vessel (watercraft) owner must affix the identification plate on or within three feet of the transom or stem of the vessel (watercraft).

If an original, manufacturer's, or other distinguishing number on any outboard motor has been destroyed, removed, covered, altered, defaced, or is otherwise nonexistent, the director of revenue will issue a new or replacement identification number plate as required by Section 306.031.1 RSMo. The applicant must submit the *Watercraft and/or Outboard Motor Affidavit of Ownership and Inspection* (DOR-798) completed in full and signed to the Driver and Vehicle Services Bureau Central Office, P. O. Box 100, Jefferson City, Missouri 65105-0100 with the following:

1. *An Application for Missouri Watercraft or Outboard Motor Title and Registration* (DOR-93), if the applicant is applying for a new identification number plate.

NOTE: If the applicant already has a certificate of title in his or her name and a replacement identification number plate is being obtained, it is not necessary to submit a title application, as a new title will not be issued.

2. *An Application for Replacement of Vehicle/Vessel/Trailer Identification Number Plate* (DOR-923) or the *Watercraft and/or Outboard Motor Affidavit of Ownership and Inspection* (DOR-798). If the unit is homemade, please explain all related facts and use the DOR-798.

Documented Vessels

3. An appropriate ownership documentation.
4. The appropriate fees, i.e., title fee, processing fee, \$7.50 number plate fee, taxes, title penalty, and registration fee, if applicable.

The owner or owner's designee must securely fasten the identification number plate immediately to the outside of the outboard motor close to the area where the original manufacturer's identification number plate would typically appear.

Most commercial vessels of five or more net tons which are used on the navigable waters of the United States must be documented. A recreational vessel of five or more net tons may be documented at the option of the owner. A Certificate of Documentation is issued by the Coast Guard. For more information, contact the United States Coast Guard at the following address or phone number:

National Documentation Center
2039 Stonewall Jackson Drive
Falling Waters, West Virginia 25419-9502
Telephone (800)799-8362 or (304)271-2400

In order to document a vessel, the owner must comply with all federal requirements and submit an application for documentation and the appropriate documents and fees to the United States Coast Guard. Section 306.016, RSMo requires the owner of any vessel documented by the United States Coast Guard to apply for a documented vessel certificate of registration and pay a registration fee based on the length of the vessel and, if applicable, pay an "in-lieu" watercraft tax.

To comply with this law, the applicant must submit the following to the Driver and Vehicle Services Bureau:

1. A properly completed and signed *Application for Documented Vessel Certificate of Registration* (DOR-4398);
2. A copy of the Certificate of Documentation issued by the United States Coast Guard;

NOTE: If the vessel was documented by the previous owner, the applicant must provide proof that the United States Coast Guard documentation is in the new owner's name.

3. One of the following proof of ownership documents:
 - a) The original title or Manufacturer's Statement of Origin; **or**
 - b) A certified copy of the "ABSTRACT OF TITLE" in the new owner's name, if the vessel was documented by the seller with the U.S. Coast Guard; **and** the Missouri documented vessel certificate of registration properly assigned by the seller to the new owner, if applicable.
4. A \$7.50 certification fee;
5. \$6.00 processing fee represents a \$2.50 certificate fee and a \$3.50 registration fee;
6. A registration fee based on the length of the vessel;

<u>Length of Vessel</u>	<u>Registration Fees</u>
Under 16 feet in length	\$10.00
16 feet but less than 26 feet	\$20.00
26 feet but less than 40 feet	\$30.00
40 feet and over	\$40.00

7. The "in-lieu" watercraft tax based on the purchase price of the vessel or proof that applicable taxes have been paid (trade-in credit is NOT allowed); and

<u>Purchase Price</u>	<u>Tax Due</u>
Less than \$15,000	\$500.00
\$15,001 to \$30,000	\$650.00
\$30,001 to \$50,000	\$1,000.00
\$50,001 to \$100,000	\$1,400.00
\$100,001 to \$150,000	\$2,000.00
\$150,001 to \$200,000	\$3,000.00
\$200,001 to \$250,000	\$4,000.00
\$250,001 to \$300,000	\$5,000.00
\$300,001 to \$350,000	\$5,500.00
\$350,001 to \$400,000	\$6,000.00
\$400,001 to \$450,000	\$6,500.00
\$450,001 to \$500,000	\$7,500.00
\$500,001 to \$550,000	\$8,500.00
\$550,001 to \$650,000	\$9,500.00
\$650,001 to \$750,000	\$10,500.00
750,001 and above	Add an additional \$1,500.00 for each \$100,000 increment.

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8. The penalty fee, if applicable, is \$10 for each 30-day period beyond the registration due date up to a maximum of \$30.

Upon receipt of the above documents and fees, the Driver and Vehicle Services Bureau will issue the following:

- A documented vessel certificate of registration;
- A validated application receipt; and
- A set of registration decals.

Listed below are important facts to remember about documented vessels:

- ✓ The state of Missouri cannot issue a certificate of title to a documented vessel.
- ✓ The registration decal must be displayed in a clearly visible location on each side of the forward half of the vessel.
- ✓ The documented vessel registration must be renewed every three years.

It may take longer than 30 days for the Certificate of Documentation to be issued by the United States Coast Guard. **However, the owner of the vessel is required by state law to make application to the Driver and Vehicle Services Bureau for a certificate of registration and pay the in-lieu tax within 30 days of purchasing the vessel in order to avoid a penalty.** Therefore, the owner must submit the requirements outlined above and on the previous page (with the exception of Item 2) with a bill of sale and \$5 temporary registration fee. A temporary registration will be issued for a period of 60 days. A permanent certificate of registration will not be issued until the Driver and Vehicle Services Bureau receives a copy of the Certificate of Documentation. An owner cannot operate a vessel until a temporary or permanent registration is obtained.

Delinquent Interest Charges

A delinquent tax penalty will be charged if anyone fails to pay the in-lieu tax within 30 days of notification/billing from the director of revenue. Beginning on the 31st day after billing, a penalty is charged at the rate of five percent of the in-lieu tax amount due. The penalty is a constant rate and will not increase with each 30-day period.

An interest charge is also due if anyone fails to pay the in-lieu tax within 30 days of billing. This interest charge is due in addition to the five percent penalty amount. Beginning on the 31st day after billing, an interest charge is due at the rate of one percent of the in-lieu tax amount due. The interest

charge WILL INCREASE by one percent with each 30-day period that elapses.

The penalty and interest is figured on a 30-day calendar period, NOT a monthly basis.

The penalty and interest will accrue as follows:

Number of Days from Billing	% of Penalty	% of Interest	Total % Due
0 - 30	--	--	--
31 - 60	5%	1%	6%
61 - 90	5%	2%	7%
91 - 120	5%	3%	8%
121 - 150	5%	4%	9%
151 - 180	5%	5%	10%
181 - 210	5%	6%	11%
211 - 240	5%	7%	12%
241 - 270	5%	8%	13%
271 - 300	5%	9%	14%
301 - 330	5%	10%	15%
331 - 360	5%	11%	16%
361 - 390	5%	12%	17%
391 - 420	5%	13%	18%

This pattern, based on a 30-day period, will continue to increase until the in-lieu tax is paid. There is **not a maximum amount of interest** that can be charged.

If you have any questions in regards to Documented Vessels, please call (573) 751-4509 or write to the Driver and Vehicle Services Bureau, Post Office Box 100, Jefferson City, MO 65105-0100.